Conference Procedures for the 11th General Assembly of the ICAPP
(Istanbul, Türkiye 17-20 November 2022)

1. The official language of the 11th General Assembly (the 11th GA) shall be English. However, if any delegation or observer provides its own interpreter, who can simultaneously interpret its native language into English, the host will provide facilities for simultaneous interpretation.

2. A Chairperson and five (5) Vice Chairpersons of the 11th GA will be elected at the Opening Ceremony. The list of candidates for the Bureau of the 11th GA will be prepared and submitted by the ICAPP Standing Committee for its adoption at the 11th GA. In this regard, Chairperson of the 11th GA will be nominated by the host in accordance with the ICAPP tradition. Five (5) Vice Chairpersons will be nominated by the ICAPP Standing Committee (SC) in consideration of geographic balance of the region, of whom the First Vice Chairperson will be nominated by the host. The Chairperson, and Vice Chairpersons upon the request from the Chairperson, will preside over the sessions of the 11th GA and other meetings.

3. Heads of Delegations and Heads of Observer Delegations will be invited to deliver their keynote speeches at the plenary sessions of the 11th GA on the theme of **"Role of Political Parties in Strengthening Dialogue for Global Peace, Prosperity and Cooperation"** Their speeches should not exceed five (5) minutes each for the smooth conduct of the conference. The list of speakers will be prepared and circulated by the ICAPP Secretariat at the beginning of each plenary session.

   In this regard, all delegates are requested to take note that, at the 13th Meeting of the ICAPP Standing Committee held in Kunming, China in July 2010, an understanding was reached that all representatives of the political parties at ICAPP meetings should refrain from raising any issues directly related to bilateral conflicts or disputes among the countries in the region.

   The copies of speeches, in English, should be submitted electronically (by email) to the ICAPP Secretariat at secretariat@theicapp.org for publication of the report of the 11th GA. Otherwise, the copies of the speeches will not be included in the final report.

4. The meetings of the 5th Meeting of the ICAPP Media Forum, 2nd Meeting of the ICAPP Tourism Promotion and Inter-City Cooperation Council (TOPIC), the 4th Meeting of the ICAPP-*COPPPAL*-CAPP, and the 1st Bureau Meeting of the ICAPP Business Council will be held separately on the sidelines of the 11th GA.

   Each participating political party is requested to nominate one representative for 5th Meeting of the ICAPP Media Forum and 2nd Meeting of the ICAPP Tourism Promotion and Inter-City Cooperation Council (TOPIC) to deliver a keynote speech. Due to time constraint, each speech should not exceed five (5) minutes. The copies of the speeches, in English, should also be submitted electronically to the ICAPP Secretariat for the inclusion in the final reports.

5. The Istanbul Declaration will be adopted and read at the Closing Session. The first draft of the declaration will be prepared by the ICAPP Standing Committee and circulated among all the delegations at the beginning of the 11th GA. In this regard, the Drafting Committee of the Istanbul Declaration will also be elected at the Opening Session of the 11th GA. The list of candidates for the Drafting Committee will be prepared and submitted by the ICAPP Standing Committee in consultation with the Secretariat.