12th General Assembly of the ICAPP
(Phnom Penh, Cambodia, November 21-24, 2024)

Conference Procedures

1. The official language of the 12th General Assembly (the 12th GA) shall be English. However, if any delegation or observer provides its own interpreter, who can simultaneously interpret its native language into English, the host will provide facilities for simultaneous interpretation.

2. A Chairperson and five (5) Vice Chairpersons of the 12th GA will be elected at the Opening Ceremony. The list of candidates for the Bureau of the 12th GA will be prepared and submitted by the ICAPP Standing Committee for its adoption at the 12th GA. In this regard, Chairperson of the 12th GA will be nominated by the host in accordance with the ICAPP tradition. Five (5) Vice Chairpersons will be nominated by the ICAPP Standing Committee (SC) in consideration of geographic balance of the region, of whom the First Vice Chairperson will be nominated by the host. The Chairperson, and Vice Chairpersons upon the request from the Chairperson, will preside over the sessions of the 12th GA and other meetings.

3. Heads of Delegations, Heads of Observer Delegations, and Special Participants will be invited to deliver their keynote speeches at the plenary sessions of the 12th GA on the theme of **"*A Quest for Peace and Reconciliation*"** Their speeches should not exceed three (3) minutes each for the smooth conduct of the conference. The list of speakers will be prepared and circulated by the ICAPP Secretariat at the beginning of each plenary session.

   In this regard, all delegates are requested to take note that, at the 13th Meeting of the ICAPP Standing Committee held in Kunming, China in July 2010, an understanding was reached that all representatives and observers at ICAPP meetings should refrain from raising any issues directly related to bilateral conflicts or disputes among the countries in the region.

   The copies of speeches, in English, should be submitted electronically (by email) to the ICAPP Secretariat at secretariat@theicapp.org for publication of the report of the 12th GA. Otherwise, speeches will not be included in the final report.

4. The meetings of the 7th Meeting of the ICAPP Media Forum, 3rd Meeting of the Asia Cultural Council, Roundtable Meeting among Political Parties from Africa, Latin America, and Europe, and the 42nd ICAPP SC Meeting will be held separately on the sidelines of the 12th GA.

   Presentations at the 7th Meeting of the ICAPP Media Forum or the 3rd Meeting of the Asia Cultural Council (ACC) should not exceed three (3) minutes each to ensure the smooth conduct of the meetings. The copies of the speeches, in English, should also be submitted electronically to the ICAPP Secretariat for inclusion in the final reports of each meeting .

5. The Phnom Penh Peace Declaration will be adopted and read at the Closing Ceremony. The first draft of the declaration will be prepared by the ICAPP Standing Committee and circulated among all the delegations at the beginning of the 12th GA. In this regard, a list of candidates for the Drafting Committee shall be prepared by ICAPP Secretariat in consultation with the Organizing Committee, and to be elected by the ICAPP Standing Committee at the 42nd ICAPP SC Meeting.

ICAPP Secretariat
Address: Rm. 911 Doryeom Building, Saemunan-ro 5 gil 37, Jongro-gu, Seoul, Korea
Tel: (+82) 70-7772-5159 / Fax: (+82) 2-702-5535/ Email: secretariat@theicapp.org / Website: www.theicapp.org